

**REGULATIONS
OF THE THREE MINUTE THESIS COMPETITION**

hereinafter referred to as 'the Regulations'

General provisions

§ 1

1. The organiser of the THREE MINUTE THESIS[®] competition, hereinafter referred to as '3MT[®] Competition' is the Doctoral School of the Warsaw University of Technology, hereinafter referred to as 'the Organiser'. The co-organiser is the Council of the PhD students of the Warsaw University of Technology, hereinafter referred to as 'Co-organiser'.
2. 3MT[®] Competition originates from the University of Queensland in Australia, which holds the copyrights and property rights to the 3MT[®] Competition. 3MT[®] Competition is an international event. 3MT[®] Competition is organized upon consent given to the Warsaw University of Technology by the University of Queensland.
3. The official website of the 3MT[®] Competition is the 3MT[®] tab on the website of the Doctoral School, hereinafter referred to as 'The website'.
4. The subject of the 3MT[®] Competition is to select the best three-minute oral presentation on the scientific work conducted within PhD thesis and its significance for society, delivered by the contestant in front of the audience and the Jury during the 3MT[®] Competition.
5. The aim of the 3MT[®] Competition is to create an opportunity for PhD students to present the effects of their scientific work to the wide, diverse group of viewers, while avoiding trivialization of the subject of scientific research.
6. The Regulations constitute the basis for organizing the 3MT[®] Competition and define the rights and obligations of the participants and the Organisers.

Participation in the 3MT[®] Competition

§ 2

1. The participants of the 3MT[®] Competition shall meet the following requirements:
 - 1) being a PhD student of the Doctoral School/doctoral studies of the Warsaw University of Technology, whereby the status must be confirmed by the Organiser;
 - 2) not having the education suspended due to the maternity, paternity or parental leave;
 - 3) having a doctoral proceedings initiated and/or doctoral thesis submitted, but no defense of the thesis yet;
 - 4) having research within the thesis conducted or co-conducted personally.
2. The participant shall submit a correct application form available on the website, within the given schedule.
3. It is recommended to discuss the presentation with the supervisors in order to determine what information can be disclosed, due to the fact that the presentation with all the results provided therein, will be widely available on the Internet, thus disseminated in the public sphere.
4. The number of PhD students that may partake in the 3MT[®] Competition eliminations is limited to 50, unless the information on the website says otherwise. Acceptance is based upon the order of applications.
5. Participation in the 3MT[®] Competition is free.

6. The Organiser will collect the following personal data from the participants:
 - 1) name and surname,
 - 2) e-mail address in the WUT domain,
 - 3) phone number.
7. The Organiser will collect the following additional data from the winners of the 3MT® Competition:
 - 1) address (for sending the prize),
 - 2) NIP or PESEL number,
 - 3) date of birthand any other data necessary to pay the prize.
8. The results of the 3MT® Competition are made public by publishing them on the website.
9. The Organiser has implemented appropriate measures to ensure a level of security corresponding to the risk, including the state of technical knowledge and the cost of implementation, as well as the nature, scope, purpose and context of processing and the risk of violating the rights and freedoms of natural persons with varying probability of occurrence and severity of the threat.
10. The Organiser in particular takes into account the risk related to data processing resulting from:
 - 1) accidental or unlawful destruction,
 - 2) loss, modification or unauthorized disclosure of the data,
 - 3) unauthorized access to personal data transmitted, stored or otherwise processed.
11. The Organiser does not reimburse any costs incurred by the participation in the 3MT® Competition.

The course of the competition

§ 3

1. 3MT® Competition is organized at the Warsaw University of Technology in Warsaw.
2. 3MT® Competition is divided into three stages:
 - 1) stage I: applying to the competition via given e-mail,
 - 2) stage II: eliminations,
 - 3) stage III: final.
3. Detailed locations and dates of particular stages of the 3MT® Competition will be announced on the website.
4. Participants must send a slide illustrating the presentation, referred to in § 4, section 6, via e-mail address given by the Organiser no later than 7 days before the start of stage II and stage III.

Presentations

§ 4

1. 3MT® Competition requires presenting by the participants live, in front of the audience and the Jury a speech on the subject of the scientific work and its significance to the society in three minutes.
2. The speech shall be presented in English.
3. The evaluation criteria for the presentation are:
 - 1) comprehension – the degree to which the presentation allows the audience to understand the research:
 - a) a clear definition of the nature and aim of the research,

- b) conveying the most important issues related to the research topic,
- c) logical composition of a coherent speech;

2) engagement – arousing interest among the viewers:

- a) avoiding oversimplification of the research topic,
- b) showing own enthusiasm and commitment to the research,
- c) the extent to which the speech encouraged the viewers to investigate the topic;

3) communication style – language appropriate for a wide, diverse audience:

- a) maintaining eye contact, voice moderation, keeping a steady pace and self-confidence,
- b) avoiding scientific slang, explaining incomprehensible terminology and providing appropriate scientific background in order to effectively illustrate the gist of the research,
- c) conciseness, readability and clarity of the slide presented during the speech and the degree to which it helped or disturbed the reception of the presentation,
- d) time management.

4. Each presentation within stage II and stage III of the 3MT® Competition will be given from 1 to 10 points according to the criteria indicated in section 3. The Jury is allowed to give full points only, entering them in the voting card. The participants of the competition are not allowed to view the cards.
5. The presentation shall be addressed to a wide audience.
6. The participant is allowed to present a single static slide in .ppt or .jpg format, which must be sent to the Organisers in the form and date indicated in § 3, section 4. Slide transitions, animations or any other movements are not allowed. The slide must be displayed from the start to the end of the speech.
7. The participant cannot use any additional electronic media, such as sound files or videos.
8. The participant cannot use any additional props such as clothes, musical instruments, laboratory equipment and is not allowed to read quotes from any other sources than his/her presentation.
9. The speech cannot be longer than 3 minutes. If the contestant exceeds 3 minutes, (s)he is immediately and irrevocably disqualified.
10. The speech cannot have a form of a poem or a song.
11. The participant must deliver the speech standing on the stage. This requirement does not apply to the contestants with motor disabilities.
12. The countdown of the presentation time begins with the contestant's first move or word.
13. The participant acknowledges that the 3MT® Competition final will be transmitted online, in real time, with the use of external, commercial platforms such as YouTube or Facebook, via official channels of the Warsaw University of Technology. Data administration will be carried out in accordance with the internal regulations of the Warsaw University of Technology and the regulations of the platforms used.
14. The participant may allow the dissemination of his/her image, including voice, for the purpose of promotion in the social media and the website of the Warsaw University of Technology. The consent to the processing of personal data and the permission to disseminate the image for the above purposes, is Appendix 2 to these Regulations.
15. Detailed information on personal data processing of the 3MT® Competition participants are included in Appendix 1 to these Regulations, i.e. Information clause.

Selection of the winners and awarding prizes

§ 5

1. The winners of the 3MT® Competition are selected by the Jury and the audience.
2. In the 3MT® Competition:
 - 1) stage II (eliminations) ends with qualifying 10 contestants to stage III (final);
 - 2) stage III (final) ends with awarding one main prize for taking 1st place, one prize for taking 2nd place, one prize for taking 3rd place, one audience prize and one special prize.
3. The cash prizes are gross amounts.
4. PhD students from the Doctoral School who make it to stage II (eliminations) and stage III (final) of the 3MT® Competition will get 1 ECTS credit as Researcher's workshop and the following learning outcomes: SDS_U4, SD_U6, SD_U7, SD_K3, SD_K5. PhD students taking part in the final event (proved by signing the list) will get 2 hours of interdisciplinary seminar participation.

The Jury

§ 6

1. The Organiser appoints the Jury before each stage of the 3MT® Competition.
2. The Head of the Jury is appointed by the members of the Jury.
3. The Jury consists of at least 3 members, including the representatives of: the Organiser, other units of the University, media, business or public institutions.
4. The Jury's tasks include listening to the presentations and giving points for the speeches in the 1-10 scale, according to the criteria described in § 4, section 3.
5. The Jury's decisions are made by a majority vote. If more than one contestant gets the same number of points, the deciding vote is given by the Head of the Jury.
6. The Jury has the right not to award prizes if the level of presentations does not meet the requirements of the Regulations and criteria established by the Organisers of the 3MT® Competition. The Jury also has the right to divide the prizes in other way (while maintaining their maximum total value), i.e. awarding ex aequo prizes.
7. The decisions of the Jury are final and indisputable, subject to section 6.
8. It is allowed to win 1st, 2nd or 3rd prize and the audience prize.
9. The contestant of the 3MT® Competition who receives the highest number of the audience votes, gets an audience prize. If more than one participant gets the same number of votes, the Jury will decide on the winner.
10. The audience will be given electronic access to online voting during the final event. The voting is anonymous and does not include any data processing.
11. The results of the 3MT® Competition will be announced by the Jury at the end of each stage of the Competition.
12. The prizes will be given to the winners after verification of personal data within 30 days of meeting the aforementioned requirements.
13. The amounts and types of the prizes will be announced on the website.

Rights of the Organisers

§ 7

1. The Organisers reserve the right to publish the presentations free of charge on the websites and in the social media of the Warsaw University of Technology, upon obtaining the consent specified by Appendix 2.
2. The Organisers undertake to respect author's personal copyrights and in particular to put a name and surname of the author on the competition entry.

3. The Organisers reserve the right to:
 - 1) cancel the 3MT® Competition if the number of applications is insufficient;
 - 2) change the schedule of the 3MT® Competition;
 - 3) change the types of prizes.
4. Information on any changes will be published on the website.

Final provisions

§ 8

1. Entering the 3MT® Competition means accepting these Regulations and its Appendices.
2. The Regulations are the only document specifying the rules of the 3MT® Competition.
3. Each participant has the right to contact the Organiser in order to clarify the provisions of the Regulations. The interpretation of the provisions is the responsibility of the Organiser.
4. Questions related to the 3MT® Competition should be sent to projekty.sd@pw.edu.pl.
5. The organiser of the 3MT® Competition is not responsible for the cancellation of the 3MT® Competition or changes in the schedule resulting from reasons beyond its control.

INFORMATION CLAUSE OF THE WARSAW UNIVERSITY OF TECHNOLOGY

Pursuant to Article 13 of the Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (Journal of Laws EU L 119/1 of 4 May 2016), hereinafter referred to as „GDPR”, Warsaw University of Technology hereby informs that:

1. The Administrator of your personal data is Warsaw University of Technology with its official seat at Pl. Politechniki 1, 00-661 Warsaw.
2. The Administrator has appointed the Data Protection Inspector to supervise the processing of personal data. The Inspector can be contacted via e-mail: iod@pw.edu.pl.
3. Your personal data will be processed by the Administrator due to the organization of the THREE MINUTE THESIS® Competition originated from the University of Queensland in Australia for the following purposes:
 - 1) organization of the competition - the basis for processing your personal data is Article 6, section 1, letter e of the GDPR;
 - 2) issuing cash prizes to the winners of the competition - the basis for processing your personal data is Article 6, section 1, letter c in connection with the provisions of the Personal Income Tax Act (Journal of Laws 2024, item 226).

If you give your consent to the dissemination of your image (including speeches) the Administrator will also process your personal data for the purpose of promoting the competition, in commercial social media and the website of the Warsaw University of Technology - the basis for the processing of your data is Article 6, section 1, letter a and Article 81 of the Copyright and Related Rights Act (Journal of Laws 2022, item 2509);

4. Your personal data will be processed by the Administrator in the following scope:
 - 1) participants of the competition – name, surname, e-mail address in the WUT domain, phone number, image and voice (if you qualify to the final)
 - 2) winners of the competition – name, surname, address, NIP/PESEL number, date of birth, data necessary to pay the cash prize.
5. Warsaw University of Technology does not intend to transfer your data outside the European Economic Area.
6. You are entitled to access your personal data and to correct it, you have the right to request its removal, the right to request the restriction of its processing, the right to object to the processing of the data. In addition, if the consent to process the data has been given, you have the right to transfer the data and the right to withdraw your consent at any time.
7. Your personal data will not be made available to third parties (administrators), except for entities authorised in accordance with legal regulations.
8. Access to your personal data may be given to entities (processing entities) who are contracted by the Warsaw University of Technology to perform actions which may be related to personal data processing.
9. Warsaw University of Technology does not use automated decision making with regard to you and does not profile you.
10. Providing your personal data is voluntary, however, failure to provide them makes it impossible to participate in the 3MT Competition.
11. Your personal data will be processed for the period:

- 1) necessary to conduct the competition and its settlement, no longer than until December 31, 2025 – in relation to point 3, section 1;
- 2) 5 years – in relation to point 3, section 2;
- 3) if a consent has been given to the dissemination of your image (including speeches), the Administrator will process your personal data for the period necessary to achieve the purpose of publication or until you withdraw your consent;

and for the period necessary to secure any claims.

12. You are entitled to lodge a complaint to the supervisory authority - the President of the Office for Personal Data Protection if you find that the processing of your personal data violates the provisions of the GDPR Regulation.

Consent to personal data processing for promotional purposes

I hereby agree/do not agree to have my personal data processed by the Organiser for the purposes of promotion of the THREE MINUTE THESIS® Competition by making them available in particular:

- on the website of the Warsaw University of Technology
- in commercial social media of the Warsaw University of Technology

in the following scope: name, surname, Faculty

I am aware that I have the right to withdraw the above consent at any time and that the data may be processed to achieve the purposes of publication or earlier withdrawal of the consent.

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signature

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place, date

Consent to personal data processing for promotional purposes

I hereby agree/do not agree to have my personal data processed by the Organiser for the purposes of promotion of the THREE MINUTE THESIS® Competition by making them available in particular:

- on the website of the Warsaw University of Technology
- in commercial social media of the Warsaw University of Technology

in the following scope: image (photos, speech, recording of the presentation)

I am aware that I have the right to withdraw the above consent at any time and that the data may be processed to achieve the purposes of publication or earlier withdrawal of the consent.

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Signature

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place, date